

The Kenn & Kenton Federation

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| Meeting: 1 - Local Governing Body | Date:/Time: Tuesday the 3 rd of December 2019, 6:00pm | Venue: Kenton |
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| Present: | Initials: |
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| Amanda Somerwill | AS |
| Jan Caig | JC |
| Leigh Mansfield | LM |
| Liz Rycroft | LR |
| Linda Baker | LB |

| Present: | Initials: |
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| Joe Baxter | JB |
| Will Dale | WD |
| James Moffat | JM |
| John Williams | JW |
| Peter Jones | PJ |

| Apologies: | Initials: |
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| None | |
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| Minutes to: Diocese/Websites |
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| In Attendance: | Initials: |
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| Min. No | Actions & Decisions | Owner | Date: |
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| 3.1 | No correspondence from AS No issues | | |
| 4.1 | Safeguarding – Audit in by Nov – done AS asked – 8 th Jan now training for LM only issue as LM safeguarding governor. 2 Audits completed one for each school. Trust policy OK AS do we adopt, Trust need to know – review date 2017. Head of Mill Lane qualifications for staff out of date. Question this with them * total review needed. Kenn and Kenton info on front page. Bullet points – “importance” etc. Can’t adopt yet as out of date – check if ours needs review? When is our policy due for reviewed?* | | |
| 5.1 | JC sent out summary of OLT board meeting summary sent out is all. 16 th /10 – training at academy – no great changes look at vision – 3 tears mentioned. 16 th meeting for Jan – LM asked. Some discussion about School Budget Return – about to be made public. | | |
| 5.2 | Governor Induction Training for PJ & JM PAG training for Jan Local Leader in Governance external review governed. Head Teacher Approval for JW Level 2 Safeguarding to be updated Pat Henchie – Ethos and Communication Trust for Admissions | | |

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| | <p>H & S – need a governor – P J. LB do we need an ethos committee – Trust pushing for. JC – do they have community forum at other schools – AS at Teignmouth yes. LM do we need someone * ask Trust what is their vision ? and what will this look like.</p> | | |
| 5.5 | <p>JM asks for suggestion JB foundation stag unit – agreement of AS and link to community about children and village not school. LM academy stuff – AS general stuff. LM a couple of sentences – not seeing difference but knowledge and support greater – pre-school etc. JM – mention Governor merits & school improvement. LM – could we mention training and happy holidays.</p> | | |
| 5.6 | <p>Arrangements – Trust purchased for end of October. Statements agreed by County/Dioocese.</p> <ul style="list-style-type: none"> Review of Admission Statements (end of Sept) – due by October but as meetings. 3-4 YO not in policy separate are needed LM could we use Mill Lane. | | |
| 5.7 | <p>JC – Vision – schools work – LB long time since we did. JC – Ofsted inspection – this is high up the list as is working to it. Policies – statutory for Governors all atten staff. JC – need to challenge ourselves as Governing Body. JC – to send doubt self-review for Governors. JC – how much to put on handbook or under review? LB – due to be reviewed. JM – talks about vision and mission and difference. AS - Kenn clear – Kenton needs work. AS – developed link to SIAMS JM what is specific to K & K AS talks about nourish and LB not quick for need time for this. JM – could be done via email AS talks about MAT vision and how this will fit. JC – trust vision overarching - Local schools and how vision works AS & LM – fresh start needed? LM do we do it via email? Start again or meeting MD what about engagement with pupils. AS what do we keep from all documents. JM – do over renewal meetings? AS – values noted down but needs review. JB Governor for this could JM help? JM some exercises – look at what we have done and curate process. Could be validation exercise without contesting something new. JB done 3 years ago. LM good way formed – all in agreement JM and LM to help – feedback to all. JB for Kenton and AS JA at Kenn. Proposed process JM and start to implement. LM get all by next meeting. LM talks about engaging larger stake holder groups – who are they? JC talks about – staff stakeholder. LM talks about sending JM all info electronically. JM – have one the strategies utilised. JC – who is implementing this and have Governors monitor this. JM review planning annually – strategies long term and where EIP fits in this. JC talks about objections and how this feeds into plan.</p> | | |

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| 6.1 | <p>AS any questions? Question from JC</p> <ul style="list-style-type: none"> - Attendance – improvement some sickness - SEND Governor monitoring – Ofsted differential of books and talk to children about support. <p>PPG Governor and keep doing progress and impact - summary of data from data drops.</p> <p>Small numbers in some year groups. JA has done some work on this. Large piece of work looking a barriers for disadvantaged, meet with JA.</p> <p>PPG spend approval – AJ annual appraisal could be reviewed after JA work – look at key barrier to learning symptoms rather than route causes. AS talks about issues with homework and relationship with parents and children’s opinions.</p> <p>LM to talk to JA about role and PPG children etc.</p> <p>“ 2 Governors to assist” – JB and JA to do summary at next T + L. JB happy to do again with JA.</p> | | |
| 6.2 | <p>JN there – helpful new process. Monthly accounts on portal. Allocations need to be resolved. Economies of scale staff same till March. No visibility of carry forward. Reporting back to board. Dip in birthrate. PPC – separate meeting – all recommendations upheld – meeting on 16th to notify.</p> | | |
| Next LGB meeting: 6.00pm 21st January 2020 | | | |

Signed: Chair